



*Colorado Academy
of
Independent Learners*



2006/07



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About CAIL

Our Mission

The Colorado Academy of Independent Learners, a non-public, independent school, is located in Peyton, Colorado, about 20 miles northeast of Colorado Springs. We opened our doors in 2001. CAIL offers families the opportunity to be part of a private school, with many of the advantages a private school can offer while at the same time deriving all the benefits of a home-based education program.

Our Vision

CAIL believes that no one is more qualified to teach your child than you, and that no one else can ever take full and direct responsibility for your child's education. We believe you are perfectly capable of teaching your elementary through high school student anything and everything needed to succeed in college, and in life. We believe that a home-based education program can provide a far more comprehensive, flexible, and higher quality educational experience than can be had by sitting in a classroom with dozens of other students performing to a one-size-fits-all curriculum for six to eight hours a day. You can do it, and we can help.

Our Vision

Having made the decision to choose an alternative educational option does not mean you have to go it alone. CAIL's mission is to help families succeed with their home-based education program. We do this by offering a suite of tools designed to help parents tailor their student's education precisely to their needs. Among our offerings are curriculum planning & consulting, student evaluations, college counseling, record-keeping and comprehensive progress and activity reporting.

CAIL does not require testing nor evaluation of students. We believe that testing is unnecessary because, as parents we know when our children have an understanding of the materials we teach them. In cases when parents and CAIL staff feel it is necessary, testing or evaluation is available upon request through the school.

CAIL offers a High School Diploma Program for qualified seniors. With the Diploma Program parents receive support from the CAIL staff as they navigate the curriculum requirements for graduation, get curriculum suggestions and guidance, and transcripts.

Credit will be awarded to CAIL students when participating in cooperative classes, private lessons, support group field trips, etc.

Important Distinctions

It is very important to know the difference between the different types of “schooling at home” options.

Homeschool:

Parents or guardians of these students fall under Colorado Revised Statute 22-33-104.5 (Home-based education). Parents or guardians are not accountable to any government agency except that they must file a Notice of Intent to homeschool, and administer bi yearly testing. It is the responsibility of the parent to acquire curriculum, administer bi yearly testing, and bear the total financial burden.

Publicly funded Online school at home:

Online schools that accept public funds for each enrolled student and in turn offer their services to families at no cost, are considered public schools in the state of CO.

Therefore, parents or guardians of these students fall under all the laws and regulations that all public schools in the state of CO fall under. Parents or guardians are accountable to the online academy. Parents are facilitators for their students at home, and are in turn supervised by a CO licensed teacher through the online academy. The online academy provides all the materials, and will administer the state required testing. Parents may have limited control over the curriculum choices.

Private School at home:

State law allows private schools to enroll students that will attend class at home. (Bohl’s Decision Caseno. 86jv1389)

Therefore, parents or guardians of these students fall under all the laws and regulations that apply to all private schools in the state of CO. It is left to the discretion of the private school what curriculum is to be provided, and whether students will be tested.

Your Legal status while enrolled in CAIL

Homeschooling–Style Families.

Because CAIL is a non-public, independent school, as an enrolled family, your legal status is no longer that of a homeschooler—even though you're still doing all the teaching—your students are private school students. Colorado's homeschooling laws and restrictions no longer apply to you. You would be a private school family that use homeschooling methods and philosophy.

CAIL's Responsibilities as a Non-public, Independent School

Creating student records is the responsibility of CAIL. We must keep permanent records for all our students, as we are required to produce certain records upon request of the Superintendent of the school district in which CAIL is located.

CAIL must be able to document that our students are being provided a basic academic education. We get that documentation from you. If we're to be accountable, you must be accountable. We must know what you're using and that you are meeting each of Colorado's basic academic requirements.

As a non-public, independent school we must also render our judgment about whether or not your education program, as represented in your documentation

If, in our opinion, your education program does not fully meet all the requirements of a BAE, then CAIL will help you adjust your program so that it does comply.

If you are like most of us your eyes widened when you read that list of subjects. We can, and will, help you individualize your education program for your student's needs. This is one of the primary benefits of having CAIL on your team.

CAIL must verify that this education is actually taking place. To this end, and to be sure that our students are actually doing okay, the CAIL staff will keep in contact with all CAIL students on a regular basis. Intervals between contact will vary according to need and grade level.

We will provide official CAIL identification cards to each of our students. These ID cards serve the dual purpose of clarifying your status, i.e., as being enrolled in a non-public, independent school and attending classes at home, as well as the possibility of entitling you to student discounts at participating businesses.

CAIL Family Responsibilities

You must provide documentation to CAIL, in writing, that all requirements of a BAE are being met. We can help you with that although it remains your responsibility to ensure accuracy and completeness. This documenting is begun during your application to CAIL, when you complete the enrollment forms, and is continued during the initial and any subsequent consultations.

You should not represent to anyone that you are home-schooling. You are enrolled in a private, independent school and you attend classes at home. This is a distinction you must understand. It is for your protection as well as ours.

This is not “gaming the system”, not playing

with words to make it seem as if you're doing something you're really not doing. It is a necessary and completely accurate description of your legal status as determined by the State of Colorado. Families still have to provide a BAE and meet all the applicable requirements.

You must certify to CAIL each month the number of days your student did schoolwork. CAIL requires that your school days are 172 days a year, and average 4 hours a day. This would be equivalent to 17-18 days a month for a 10 month school year. Please call us if you would like further clarification about this point.

Families that choose an "Unschooling" style of home based education will be required to submit quarterly reports of activity. CAIL will provide forms for keeping track of unschooled activities.

How To Apply

Review CAIL's catalog and fee schedule.

Questions you should consider before submitting payment:

- Would you like CAIL to conduct a formal student evaluation?
- For high school students, should CAIL conduct an academic review?
- For high school seniors, would you like your student to participate in CAIL's High School Diploma Program?

Read the CAIL Student Enrollment Terms of Agreement/Contract. If you have questions about it, please contact CAIL at (719) 749-0200 between 8 AM and 5 PM, Monday—Friday.

Complete, sign, and return the Student Enrollment Form with full tuition payment. Please be as complete as you can when providing information about your student's curriculum, and be sure to include a copy of his or her immunization record (or an exemption). If you have any questions about the form, CAIL's services, or about fees, please call us between 8 AM and 5 PM Monday – Friday at (719) 749-0200.

Attend initial consultation. We strongly encourage you to bring your student along! A CAIL Education Consultant will call to schedule a date and time for an initial consultation

CAIL will mail you convenient attendance forms, with pre-printed labels, for you to mail in once a month. You may use the convenient forms provided by CAIL or use your own.

You may at any time submit any document accomplished by your enrolled student during the period of enrollment for inclusion in his or her file.

Feel free to call CAIL any time you have any questions.

Thereafter, CAIL will call periodically to be sure you are not encountering any difficulty, and offer advice or assistance if you are. Intervals be-

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What can CAIL do for you?

All Enrolled Students Receive

- Assistance and counseling:
- Grade-level placement assistance
- Initial consultation for setting up current-year curriculum
- Assistance with changes to current-year curriculum
- Help locating enrichment classes, tutors, private instructors, support groups, clubs, and curriculum programs for parents to take advantage of at their own cost.
- Record-keeping service.
- Comprehensive end of term report.
- Certificate of Completion for the year.
- Raised seal transcript.

Also Available

- Transcript request processing.
- Academic Review.
- Standardized test score repository service.
- Curriculum Consultations
- Homeschool Evaluations.

High School Diploma Program:

- Raised-seal CAIL diploma with padded cover
- Close monitoring by staff to ensure student stays on track toward graduation.
- Counseling about colleges, vocational schools.

Description of Services

Assistance and Counseling

Grade-Level Placement Assistance

CAIL will help you in determining the appropriate grade level for your student. Don't confuse this assistance with CAIL's Evaluation Service. The latter, accomplished by a Colorado certified teacher, is a formal, documented assessment of your student's capabilities, and strengths & weakness with respect to prior years, and is based on the amount of progress your student is making, not based on national norms. This service is available to anyone, enrolled or not, for a fee. The assistance we're talking about here, grade placement assistance, is informal, and need not even directly involve the student, only the parent or guardian (if desired). It is less about assigning a qualitative comparison than to help the parent or student in selecting the appropriate curriculum.

Initial consultation for setting up current-year curriculum

CAIL will arrange with the parent or student for a time and place for a face-to-face meeting to discuss the student's current-year's curriculum. There's no one around anywhere that knows better than CAIL that every student learns in a different way (you know, just to make things a bit more complicated than they already are), and therefore you can't just plan on using the same approach as your friend. CAIL will sit down with you and help you plan out the whole program, tailored precisely for your student. (Have you tried going down to the local school district yet? Try that for an eye-opener.) You could do worse than to have us on your team.

Assistance With Changes to Current-Year Curriculum

We'll tell you right here and now, if your initial curriculum plan works perfectly right out of the box you're in the minority. Things have an inconvenient way of changing. Often (the only people we know of who have a curriculum that's guaranteed to not change are the folks down at the public school. That's one of the fascinating things about public school. They test you to find out what you don't know so well, then ignore the results and press right on with their original curriculum, unchanged, unaltered, unmodified, and untailed). When change happens – and it will if you're paying attention – we'll be there to help.

Understand one thing though: sometimes mid-year changes to a family's program are so significant that another face-to-face meeting is required. This isn't often necessary as it is unusual for changes to be wholly radical in nature. Most of the time a few minutes spent on the telephone with CAIL staff is all that's needed. However, if it is determined that another face-to-face meeting is required, then a consultation fee of \$35/hour for enrolled students will be applied.

Enrichment

CAIL can assist, to the best of our ability, in locating enrichment classes, tutors, private instructors, support groups, clubs, and curriculum programs, all for parents to take advantage of at their own cost. You can undoubtedly find any of these yourself. But, give us a call anyway, we might know of somebody else, and maybe somebody who specializes in students educated at home.

Record-Keeping

CAIL will act as a records repository for enrolled families. Any records, papers completed by student, letters of

recommendation, awards, etc., can be placed in students record for safekeeping. Student files are kept completely confidential. Only parents can view their student's records.

Big deal. Couldn't I do that myself?

Sure. CAIL is here to help, and lots of folks don't need any help, thank you very much. But, many do (more than you think).

If you want to get something done, in general you need either time – to do it yourself – or money – to hire someone else to do it. It takes time to do a decent job of it. This is time you could concentrate on, teaching, field trips, whatever you want. CAIL is good at it already. We've got a pretty good system down. If you let us do it you'll be assured of always having a good-quality, up-to-date package.

We provide very specific information about everything that's contained in a student's records. You can find out what's in there at a glance.

Copies of student records can be sent to parents for a small fee. A yearly record of what is in the student's file is included in the end of enrollment period report. In the event that a family chooses not to reenroll with CAIL all original artifacts, and records are returned to the family and notarized copies of these originals are kept on file permanently. (Just in case you lose the original you can call CAIL and get a copy for a nominal fee.)

End of Term Report

Every enrolled family receives a comprehensive end-of-year progress and activity report for each of their enrolled students. The report will include the following:

Student's Attendance Report

Student's Curriculum and Progress Report

Includes subjects, books, dates, enrichment activities, private lessons, apprenticeships, cooperative classes, club memberships, certifications, awards, letters of commendation, presentations, special projects, research papers completed and standardized test scores.

Artifacts on File Report

Items provided to CAIL by customer for inclusion in student's file

Certificate of Completion

CAIL provides an end of year Certificate of Completion for all students, at all grade-levels, who successfully complete the academic requirements of a BAE. Certificates will only be issued after a final end of enrollment consultation.

Raised Seal Transcript

What is a transcript?

As the previous section indicated, at the end of every academic year CAIL families receive a comprehensive end of year report that incorporates details about their students' curricula, including a summary of grades and credits attained, if applicable. This information, like the rest of the report, pertains only for that year. A transcript, on the other hand, is a formal accounting of all subjects, grades and credits for all years enrolled at CAIL, and includes our raised seal.

Who gets a transcript?

All seniors graduating in the High School Diploma Pro-

gram receive an official CAIL transcript with their diploma.

For other high school students, those not enrolled in the High School Diploma Program, raised seal transcripts that cover only work accomplished while enrolled in CAIL can also be provided.

If a high school student desires a transcript covering work completed not only while enrolled in CAIL, but that also includes work covered prior to enrollment, the student must undergo an Academic Review with CAIL.

Academic Reviews

An academic review is a process by which CAIL makes an assessment regarding an individual's academic history, and compares it with CAIL's standards for graduation. This can be a lengthy and complex process.

An academic review is required for students before acceptance into CAIL's High School Diploma Program. In this case the cost of the review is included in the cost of the High School Diploma Program. An academic review is also required for students who desire a transcript covering work completed not only while enrolled in CAIL, but that also includes work covered prior to enrollment. In this case the cost of the review will be the according to the existing fee schedule for additional consulting.

What if the customer disagrees with CAIL's assessment?

We sympathize with how hard you've worked. We're not at all unreasonable, and we'll listen to your issues. But, in the end it's our call.

Transcript Request Processing

CAIL does not require that the student's academic history from prior academic years be provided in order to be enrolled. However, if the student intends to pur-

sue a CAIL diploma, then academic work completed prior to enrolling in CAIL may, contingent upon CAIL approval, be applied toward fulfilling CAIL's requirements for graduation. For students transferring into CAIL, we can request transcripts from previous institutions.

Standardized repository service

For all students, enrolled and non-enrolled, CAIL offers a records repository service. This service offers a safe place to store your most important certificates, letters of recommendation, test scores, and portfolios. You can store originals or notarized copies of originals. (Notary service is available through CAIL at \$5.00 per document .)

Homeschool/Curriculum Consultations

For non enrolled families who need more than the usual homeschool packet, or who wish to jump-start their program, CAIL offers consulting sessions at a reasonable price. In this way, families can begin their home based educational program without delay.

Private, one-on-one consultation with the family

Current information about homeschooling resources, support networks and local events

Guidance on how to homeschool tailored for that family

Record-keeping methods

Information regarding Colorado Homeschool Law CRS 22-33-104.5

Homeschool Record Keeping and Repository Services.

Don't want to give up your homeschool legal status? Why not take advantage of our new homeschool record keeping service. Let CAIL organize and keep your records for you during your school year. CAIL will provide you with suggestions and recommendation on what should be included in a great student portfolio. Please call for more information. 719-749-0200.

Evaluations

For homeschooling families CAIL offers the evaluation option as described in CRS 22-33-104.5. This low stress option is perfect for those students who tend to perform poorly on tests but demonstrate knowledge and understanding of material orally. This option is also highly recommended for most special needs students.

CAIL does not require testing or evaluation of their students, but in the event that a parent wishes it an evaluation can be preformed. Additional fees will apply for this service. Please see fee schedule.

High School Diploma Program

Graduation Clarified

CAIL provides an end of year Certificate of Completion for all students, at all grade-levels, who successfully complete the academic requirements outlined in this catalog. Seniors who are not enrolled in the High School Diploma Program receive an end of year certificate of completion, the same as any other grade level.

For seniors who are enrolled in CAIL's High School Diploma Program, there are CAIL-specific academic requirements for graduation, and these are explained in the sections following.

What is the HSDP?

The High School Diploma Program is an optional service CAIL makes available to enrolled seniors. Once the determination has been made that a student has completed 16 or more credits, that student is now eligible to enroll in CAIL's High School Diploma Program. During this enrollment period student file monthly progress reports with CAIL. Please call for more information.

What are the planning factors I should consider?

In our experience it takes less than one year to complete the remaining required 5 program credits necessary for graduation. If your student needs more time than that you will need to make special arrangements with CAIL Administration. Please call for more information.

Can I transfer credits earned from my previous high school?

Yes, with exceptions.

Grading Scale

Letter Grade	Numerical Grade	1.00 Credit	0.75 Credit	0.05 Credit	0.25 Credit
A+	96-100	4.00	3.00	2.00	1.00
A	93-95	3.67	2.75	1.8	0.92
A-	90-92	3.33	2.50	1.67	0.83
B+	87-89	3.00	2.25	1.5	0.75
B	83-86	2.67	2.0	1.34	0.67
B-	80-82	2.33	1.75	1.17	0.58
C+	77-79	2.00	1.50	1.00	.50
C	73-76	1.67	1.25	0.84	0.42
C-	70-72	1.33	1.00	0.67	0.33

Upon enrollment, CAIL does not accept grades of D+ and below for transfer from previous school attended.

What if I choose not to participate?

That's fine. Seniors are not required to participate in this program, it is strictly voluntary. For seniors that do not participate, CAIL will continue to provide all the same services as for any other grade level.

So, why should I spend the extra money to participate in CAIL's High School Diploma Program then?

A student enrolled in CAIL's Diploma Program, if he/she successfully meets all CAIL's curriculum requirements and academic standards, will be considered to have graduated from a private academy, and will receive a raised seal CAIL diploma.

A diploma from a private or public high school is certainly not required to satisfy state requirements, nor to be accepted into college. Thousands of students are accepted to first-rate colleges every year without having such a diploma. The difference is, a CAIL diploma is our certification that your student has successfully met CAIL's academic standards.

You can still enroll in CAIL as a senior and not participate in the High School Diploma Program, you just

won't receive a CAIL diploma (you will receive our Certificate of Completion for the school year though, just as for any other grade level). Also, you won't receive the other services CAIL provides to participating seniors.

For seniors who are enrolled in CAIL's High School Diploma Program, there are CAIL-specific academic requirements for graduation, in addition to the Colorado-mandated requirements. Please check Graduation Requirements below for this information.

What other services?

The CAIL staff monitors Diploma Program students much more closely than non-enrolled students. Let me explain.

The Colorado Academy of Independent Learners provides a number of services to help families succeed with their home-based educational programs. These services include advice & counseling, record-keeping, progress reporting, comprehensive documentation and more. If you're happy, then we're happy too. If you are not satisfied with your student's progress, CAIL can help you make adjustments to curricula, teaching methods, etc. But, in this case it remains your responsibility to contact the CAIL staff to seek out our assistance.

Ultimately, of course, the responsibility for your student's progress must always remain yours. However, for students enrolled in the High School Diploma Program, CAIL stays in very close contact with the student or their guardian to ensure that the student's progress is sufficient to attain graduation within the desired time frame. We take a much more proactive role in making sure parents remain fully aware of their student's progress toward graduation. We want to ensure your success and avoid last minute surprises.

Another service CAIL provides for students who participate in the High School Diploma Program is information about colleges, scholarships, financial aid,

vocational schools, etc. Please understand, we do not provide application forms for these purposes, but we can provide sources, references and counseling.

How much does it cost?

\$250/a maximum of 12 months.

Requirements for Graduation

CAIL requires a student to complete at least 21 program credit to in order to receive a CAIL High School Diploma.

Courses listed below are not CAIL courses. They are merely suggestions for filling the credit requirement for particular subject areas. Call CAIL to see if the program you have selected satisfies a particular credit requirement.

English 4 credits

May include but not limited to: **Grammar and Composition**, Literature (American, British, Ancient, Modern, Biblical) Poetry, Creative Writing, Analysis of Literature.

Math 3 credits

Consumer Math, Career Math, **Algebra, Geometry**, Trigonometry, Calculus, Drafting, Computer Aided Design (CAD), Accounting, Economics, General Math, Probability, Statistics, Business Math, Advanced Mathematics.

Social Studies 3 credits

History (other than U.S. History) such as European,

Economic, Ancient, Western Civilization, Military History of the World, History of the Western World, Old and New Testament Survey, Religion, Geography. May also include: Sociology, Economics, Management, Marketing, Law, Macro Economics and Micro Economics. America before 1877, America since 1877, **History of the United States ** (Political, Economic, Military, Technological, Government, Religion). **U. S. Constitution**.

Science 2 credits

Earth Science, Physical Science, Biology, Chemistry, Life Science, Physical Mechanics, General Technology and Mechanics, Anatomy, Physiology, Ecology, Nutrition, Psychology, Human Growth and Development, Maternal and Child Care, Human Behavior and Criminology.

Physical Education 1 credit

Participation in physical fitness activities: aerobics, biking, ball games, swimming, hiking, skiing, skating, team sports, etc. Earning formal certificates also qualifies (Red Cross Life Saving, CPR, WSI, etc.).

Computer Science 1 Credit

This should be based on the study of computer architecture, or programming.

Electives 7 credits

Courses may be selected from any of the above listings once the required credit in these areas has been earned. Other considerations: Foreign Languages, Practical Arts, Home Economics, Culinary Arts, Sewing, Woodworking, Automotives, Photography. Involvement in Visual Arts, Performing Arts, Art

Appreciation, Music Appreciation, Formal instruction in music, art, or drama and debate; Participation in choirs, bands, orchestras, musical ensembles, drama or dramatic productions. Many activities may be combined to meet this requirement.

Computer Skills (Electives)

Basic computer skills should include keyboarding, opening applications, creating documents, backing-up and storing documents, printing, copying documents, closing and storing documents, and the proper function and care of computer equipment. (Any 1/2-year course taken in grades 7-12 qualifies.)

****Health 1 credit****

Anatomy, Physiology, Disease Processes, Pathology, Interpersonal Relationships, Addictions, Nutrition, Growth and Development, First Aid, Aging and Safety Certificates (Hunter Safety, CPR, CNA, etc).

Indicates CAIL requirements for High School Diploma Program

Frequently Asked Questions

I've heard of other 'umbrella schools'. Why is CAIL different?

For starters, there aren't that many umbrella schools around. But, CAIL is completely unique in one important sense: CAIL is the only private school of its type that has academic standards.

I don't see what "standards" have to do with anything, especially since I'm doing all the teaching, remember?

That end-of-year certificate CAIL awards to our successful students is proof to one and all that your program was of a particular quality, and was executed with a particular degree of success. Maybe you don't care about demonstrating anything to anyone. We wouldn't blame you. But, truthfully, it might actually matter to you one of these days to be able to substantiate stuff. CAIL end of year certificate is proof that your program was reviewed by an independent third party and was successfully complete.

Okay, the tuition isn't that much really, all things considered. But, couldn't I get the same thing from a support group? For free?

Maybe. Sure there are support groups around. Maybe some of them would meet your needs. We encourage you to check around. But, CAIL is not a support group. You don't have to worry about "fitting in" with CAIL. We do all the fitting in. Our mission is to help you – personally – with whatever you need help with. Together we come to an understanding of what your goals are, and then CAIL helps you to tailor a program specifically for your student. You're not going to find that in any support group that we've ever heard about.

Anything else?

1-stop shopping. CAIL helps with everything you need to get started – and be successful.

For the complete list of what CAIL can offer you, please see the list in our catalog. These services include record-keeping, comprehensive student progress & activity reports, curriculum & teaching advice, guidance counseling and supervision for the college-bound, transcripts, and more. But, the thing we wish to emphasize is that, although you might be able to find many of these services around somewhere, or accomplish them yourself, with CAIL you get them all from a single source. Don't underestimate how much time and effort you can save with CAIL in your corner; more than you're likely to find anywhere else. It's a lot of support for not really very much money.

Is CAIL accredited?

Not yet.

When an educational institution is accredited, it means that one or more independent accrediting bodies has audited that institution's standards, processes and procedures documentation, and promotional literature, and verified the institution operates according to the way it represents itself.

We do not in any way wish to downplay the importance of accreditation. But, understand that accreditation does not magically impart any particular level of quality, and an accredited school is not necessarily better than one that is not. Accreditation is your assurance that an institution is precisely what they say they are. Therefore, for your protection (okay, and for our own business base) CAIL is in the process of establishing accreditation. But, it is not a particularly quick process. So, for now, and until that process is completed, you have only our assurance that we are what we claim to be.

Tuition and Fees

Basic Student tuition/yr

Elementary (1-5):	\$ 84.00
Middle school (6-8):	\$ 96.00
High School (9-12) :	\$120.00
High School Diploma Program :	\$250.00*

Other Services:

Curriculum Consultation:	\$ 35.00/hr
Records request:	\$ 5.00/request

NEW Homeschooled Recordkeeping /Repository Services:

1st student,	\$75.00/yr
Additional students	\$40.00/yr/each
Repository only	\$20.00/stu/yr

Homeschool Evaluation	\$ 45.00/student
Notary fees	\$ 5.00/ doc.

Travel fees (60 round trip miles) \$ 0.45/mile **

**Please call for mileage fees.

*Requires Approval

Contact Information

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